

# Housing Partners Ltd

## Data Processing Annex

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### 1. Nature and purpose of the Processing

HPL processes the Personal Data in order to provide the Services to the Customer. Thereafter, HPL processes the Personal Data to store in line with HPL back up policy. Recover in the event of data loss in line with HPL disaster recovery process.

### 2. Duration of Processing

HPL processes the Personal Data for as long as the Contract is in place with the Customer and as determined by clause 14.4 of the Terms. Thereafter, HPL processes the Personal Data in accordance with data retention policy.

Data relating to former tenants is retained for 12 months from the date that HPL returns the first dataset to the customer. However, after this date HPL may anonymise this data for statistical purposes.

### 3. Types of Personal Data

HPL processes the following types of personal data:

- Name
- Date of Birth
- Current and previous addresses
- Financial information

### 4. Categories of Data Subjects

- Tenant
- Customer/Landlord

### 5. Sub-Processors

Microsoft Azure	SFTP server - full dataset	The data is securely hosted on the Azure cloud, as such, this data is not 'shared with Microsoft Azure' as it is protected and as such only visible to us.
TransUnion	Full landlord dataset	To process, verify and append data as per the terms of service.